

SALTIRE
SOCIETY
SCOTLAND



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The Saltire Society

(Charity No: SC0 04962)

**Report of the Trustees and Unaudited Financial Statements
For the Year Ended 31 March 2019**

THE SALTIRE SOCIETY

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THE SALTIRE SOCIETY

REFERENCE AND ADMINISTRATIVE DETAILS

For the year ended 31 March 2019

Registered Charity number - SC0 04962

Principal address

9 Fountain Close
22 High Street
Edinburgh EH1 1TF

Trustees

Professor Sally Mapstone	President (elected 1 st June 2018)
Professor Alan Riach	Convener
John Scott Moncrieff	Vice Convener
Bryan Rankin	Treasurer

Executive Board Professor Alan Riach, Dolina MacIennan, Bryan Rankin, Barbara MacLean, Carl MacDougall

Council

Professor Alan Riach	Convener
Bryan Rankin	Treasurer
John Scott Moncrieff	Vice Convener
Neville Singh	Elected Member
Jennifer Lindsay	Elected Member
Dr Mhairi McFadyen	Elected Member
Hazel Gardiner	Elected Member & Arran Branch Representative
Professor Alexander Broadie	Glasgow Branch Representative
John Yellowlees	Edinburgh Branch Representative
Ian Russell	Aberdeen and North East Branch Representative
Susan Garnsworthy	Dumfries and Galloway Branch Representative
Jim Miller	Highland Branch Representative
Andrew Lendrum	Kirriemuir Branch Representative
Pauline Miller Judd	Co-opted Member

Financial Strategy and Audit Committee

Grant Macrae	Independent Convener
Bryan Rankin	Treasurer
Alan Riach	Convener of Saltire Society
John Scott Moncrieff	Vice Convener of Saltire Society

THE SALTIRE SOCIETY

REFERENCE AND ADMINISTRATIVE DETAILS (continued) For the year ended 31 March 2019

Programme Director

Sarah Mason

Independent Examiner

Emma Marshall, CA
Geoghegans Chartered Accountants
6 St Colme Street
Edinburgh
EH3 6AD

Solicitors

CMS Cameron McKenna LLP
Saltire Court
20 Castle Terrace
Edinburgh
EH1 2EN

Bankers

Adam & Company
25 St Andrew Square
Edinburgh
EH2 1AF

Investment Managers

Brewin Dolphin
144 Morrison Street
Edinburgh
EH3 8EX

THE SALTIRE SOCIETY

REPORT OF THE TRUSTEES

For the year ended 31 March 2019

The Trustees present their report with the financial statements of the charity for the year ended 31 March 2019.

OBJECTIVES AND ACTIVITIES

The objectives of the Society are educational, cultural and exclusively charitable in law, namely to:

- Increase public awareness of Scotland's distinct natural and cultural heritage in all its richness and diversity and foster the cherishing and enrichment of all aspects of that heritage, including the Scots and Gaelic languages;
- Enhance the quality of Scotland's contribution to all the arts and sciences by encouraging creativity, inventiveness and the achievement of the highest standards of excellence in these fields;
- Build on the achievements of the past to advance Scotland's standing as a vibrant, creative force in European civilisation; and
- Improve all aspects of Scottish life and letters at home and abroad and strengthen Scotland's cultural links with other countries and peoples.

The Society may co-operate with other organisations on matters which are in accordance with its objectives and give appropriate public expression to its views (as formulated by a General Meeting or by Council) within the constraint that the Society has no part-political or sectarian affiliation.

ACHIEVEMENTS AND PERFORMANCE

The 2018/19 session has seen some notable highlights in our work as a promoter, supporter and advocate in all aspects of Scotland's cultural life. 2018 saw the continued development of the Inspiring Scotland Bursaries, supporting emerging creatives with new partners and opportunities created.

Our awards programme continues to have a significant and growing profile and cultural spread as we seek to celebrate and promote Scottish achievements in a wide range of cultural activities.

We have continued to work to bring Scotland's diverse languages to the fore. With our support for and involvement in the Wigtown Scots Poetry Competition, the strong presence of Gaelic and Scots submissions to our literary awards and our support for Scottish Language Dictionaries through their Board is an example of this commitment.

We are also active members of the Literature Alliance Scotland, Arts and Business Scotland and continuing our literary commitments we are involved in the Makar's Court and its planned developments.

2018 saw the celebration of the 30th anniversary of the Scottish First Book Award with a one off award with a public vote.

The Housing Design and Civil Engineering awards continue to thrive and are highly regarded within their areas. We are grateful to the Scottish Government and our supporters and partners for their contributions to both.

The use of our building by a wide variety of cultural groups, individuals and Affiliate Members of the Society continues to increase, bringing ever more people into contact with the Society and its work.

THE SALTIRE SOCIETY

REPORT OF THE TRUSTEES (continued) For the year ended 31 March 2019

ACHIEVEMENTS AND PERFORMANCE (continued)

Our work continues to benefit from the efforts of the many people who are committed to and care about our work as a truly independent, non-political advocate and supporter of Scottish culture. Our awards panels give our awards credibility and integrity. The same commitment is evident in the office bearers in our branches throughout the country and in our members of Council, Executive Board and Financial Strategy and Audit Committee. We are indebted to them for their support. We have also continued to benefit from a partnership with Project Scotland and Stirling University where we have had added administrative and project based capacity through graduate volunteers assisting with particular aspects of our work.

Communications and Profile

2018 saw the engagement of a part time marketing and communications company, to ensure the Society's work continues to feature in media outlets.

The Literary Awards achieved extensive coverage in print, broadcast and social media, including a new piece on BBC ALBA. These efforts to achieve a positive profile for the Society and its work, also helps as a means of giving credence to our fundraising ambitions for the Saltire Society Trust. We have seen continued and positive progress in social media, with an increase in Twitter followers for the Society's own account from 5,400 to 6,350. Facebook has seen an increase in the number of views we have on a weekly basis. A number of Local Branches have also started Facebook pages to great success, using it to promote both their local and national events, Facebook was also used to stream the Saltire Literary Awards live, to great success (something we plan to build on for all our awards). Instagram has been a successful tool in promoting our Awards and especially engaging audiences for a longer period, for example through shortlisting to awards announcements.

AWARDS

We are committed to an ongoing approach to our Awards that ensures we are striving for greater impact and higher standards every year. There is evidence of progress across the board. 2018/19 session saw the following events and Awards:

President inauguration and reception

Housing Design Awards 2018

Saltire Fringe Event – The Heretics

Saltire Fringe Event – Hugh MacDiarmid play (2 showings)

Saltire Fringe Event - David Francis' The Birds

Fletcher of Saltoun Awards 2018

Outstanding Women of Scotland 2018

Civil Engineering Awards 2018

Book Week Scotland Event with Alex Boyd

Literary Awards Shortlist announcement and reception and the Saltire Literary Awards 2018 Ceremony

THE SALTIRE SOCIETY

REPORT OF THE TRUSTEES (continued) For the year ended 31 March 2019

AWARDS (continued)

Inspiring Scotland Programme, through the support of the Saltire Trust, includes:

- Scottish Writers and Brazilian Artists Cultural Exchange
- The National Theatre of Scotland trainee assistant director
- Alasdair Gray Bursary
- Edinburgh Art Festival Mentoring scheme
- Findhorn Bay Festival Creative Internship
- Luminare Emerging Older artist bursary
- Inspiring Music bursary

More details on all our awards and events can be found on our website

www.saltiresociety.org.uk

Public Benefit

The Saltire Society's work endeavours to increase public awareness and participation in the important, innovative and creative work being done by artists, engineers, architects and creatives alike all over Scotland.

Membership Developments

The commitment of individual members continues to be at the heart of our work. While sadly we have to report the passing of 14 members over the year, we have seen 34 new members join the Society, which shows a slow yet steady increase in members.

The Affiliate membership continues to be popular with other organisations. Membership of the Society has been regularly reviewed by our Board.

Local Branches

The Saltire Society is very lucky to have the support of volunteers around Scotland who run a series of events in their local area for their branch members.

A partnership with Dundee University has seen student, Nicola Madill, as part of her studies take on the project of establishing links and a first event for a Dundee Student Branch of the Society. The first event for this was held in May 2018 and saw approximately 40 people attend. A second event (a writing workshop) was held later in the year, open to students to encourage a younger demographic to engage with the Society and its work.

Partnerships

As a charity with a small team many of our key ambitions can be better met through partnerships with others. As well as helping to increase our impact in a cost effective manner, this also brings us to the attention of new and often younger constituencies. In the reporting year we continued to work with Creative Scotland, International Futures Forum, Glasgow Women's Library, the National Library of Scotland, the Scottish Poetry Library, the Society of Young Publishers Scotland, Literature Alliance Scotland, Luminare, the National Theatre, the Edinburgh Arts Festival, Findhorn Bay Festival, Publishing Scotland, the Institute of Civil Engineers Scotland, Live Music Now and the Scottish Historical Review Trust.

THE SALTIRE SOCIETY

REPORT OF THE TRUSTEES (continued) For the year ended 31 March 2019

Support, sponsorship and benefactors

The Saltire Society acknowledges with gratitude, financial assistance and/or support from the following organisations:

Creative Scotland
Glasgow Women's Library
Literature Alliance Scotland
National Library of Scotland
Publishing Scotland
Saltire Society Trust
Scottish Book Trust
Scottish Historical Review Trust
Scottish Poetry Library
Scottish Storytelling Centre
Society of Young Publishers Scotland
Robert B Jeffrey Trust Fund
Waterstones

Legacies

The Saltire Society was extremely grateful to receive a legacy from long standing member and previous Trustee Moira Stratton in 2019 to support the Society's work.

THE SALTIRE SOCIETY

REPORT OF THE TRUSTEES (continued) For the year ended 31 March 2019

FINANCE REVIEW

The financial activities of the Society are set out on pages 11 to 21.

The Statement of Financial Activities shows a net reduction in funds over the year of £13,605 (2018: £34,073) of which £19,307 (2018:£31,008) related to a net deficit on operations, with net gain on investments of £5,702 (2018: loss of £3,065).

Income for the year of £184,181 was higher than for the previous year with increases in grants and funding for events.

Net assets have reduced from £267,757 at 31 March 2018 to £254,152 at 31 March 2019 in line with the net reduction in funds. Of these net assets, £231,724 were unrestricted and £22,428 were restricted.

The Saltire Society continues to benefit from donations from the Saltire Society Trust. In this current year the Trust increased its level of donations to increase its support of the Society. The Society seeks to increase its income from other sources and to limit its operating costs to enable all its charitable activities to be maintained.

RESERVES POLICY

The Trustees' policy is to maintain a level of reserves which is equivalent to six months' running costs, to provide some protection against future income shortfalls or unexpected cost increases. At 31 March 2019, total reserves were £254,152. The reserves are currently more than sufficient to cover six months' costs, however it is anticipated that they may be depleted in the short term as the Saltire Society Trust seeks to increase its funds and provide a more secure level of annual funding for the Society.

RISK MANAGEMENT

The trustees maintain a Risk Register and have identified the major risk as being the long-term financial viability of the Society. The Saltire Society Trust was established as a means of addressing that long-term risk and good progress has been made to date. The trustees regularly review all of the risks to which the Society is exposed and the procedures in place to manage these risks.

GENERAL DATA PROTECTION REGULATIONS (GDPR)

The Society and its Trustees are aware that new data processing legislation was introduced on the 25 May 2018. We are committed to continuing to handling personal data in accordance with data protection legislation and best practice.

Our updated privacy policy can be viewed on the Society's website.

INVESTMENT POLICY AND OBJECTIVES

The Society engages Brewin Dolphin as investment managers. The Society's investment policy is geared towards a balanced return between capital and income.

THE SALTIRE SOCIETY

REPORT OF THE TRUSTEES (continued) For the year ended 31 March 2019

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Society is governed by its constitution, which was last updated and approved by OSCR in 2013.

As well as the National Board of Trustees the Society has benefited from the commitment and expertise of the Financial Strategy and Audit Committee.

The Society also has an Executive Board, convened by Alan Riach. The Board meets regularly and is responsible for advising the Council on strategic priorities, recruiting staff and reviewing general business on a regular basis.

Recruitment and appointment of new trustees

Trustees are appointed at our Annual General Meeting through a nomination and election process from amongst the membership in accordance with our constitution. Once appointed, trustees are invited to meet with the Programme Director in the first instance, to receive an induction and briefing on an individual basis. The Saltire Society holds an annual away day for its trustees where training and inductions are received. If Trustees are unable to attend the Society's training the Society's staff will endeavour to find alternative training for that individual.

Trustees

Members of Council, who are the trustees for the purpose of Charity law, who served during the year and up to the date of this report, are set out on page 1.

THE SALTIRE SOCIETY

REPORT OF THE TRUSTEES (continued) For the year ended 31 March 2019

TRUSTEES' RESPONSIBILITIES STATEMENT

The Trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in Scotland requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and the provisions of the charity's constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the Board of Trustees



Bryan Rankin
Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE SALTIRE SOCIETY
For the year ended 31 March 2019

I report on the financial statements of the charity for the year ended 31 March 2019 which are set out on pages 11 to 21.

Respective responsibilities of Trustees and Examiner

The charity's Trustees are responsible for the preparation of the financial statements in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity Trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the financial statements as required under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeks explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the financial statements.

Independent examiner's statement

In the course of my examination, no matter has come to my attention.

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
 - to prepare financial statements which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations;have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



Emma Marshall, CA
Independent Examiner
Geoghegans
Chartered Accountants
6 St Colme Street
Edinburgh
EH3 6AD

THE SALTIRE SOCIETY

STATEMENT OF FINANCIAL ACTIVITIES
For the Year Ended 31 March 2019

	Note	Unrestricted General Fund £	Unrestricted Branch Funds £	Restricted Funds £	2019 Total Funds £	2018 Total Funds £
INCOME FROM:						
Donations, grants and legacies	2	108,323	-	53,370	161,693	125,270
Charitable Activities	3	510	9,702	6,325	16,537	23,074
Investments	4	5,951	-	-	5,951	6,535
Total income		<u>114,784</u>	<u>9,702</u>	<u>59,695</u>	<u>184,181</u>	<u>154,879</u>
EXPENDITURE ON:						
Raising funds	5	1,463	-	-	1,463	1,782
Charitable activities	6	111,822	14,449	75,754	202,025	184,105
Total expenditure		<u>113,285</u>	<u>14,449</u>	<u>75,754</u>	<u>203,488</u>	<u>185,887</u>
Net income/(expenditure) before gains/(losses) on investments		1,499	(4,747)	(16,059)	(19,307)	(31,008)
Gains/(losses) on investments	10	5,702	-	-	5,702	(3,065)
Net income/(expenditure)		7,201	(4,747)	(16,059)	(13,605)	(34,073)
Transfer between funds		<u>(5,387)</u>	<u>-</u>	<u>5,387</u>	<u>-</u>	<u>-</u>
Net movement in funds		1,814	(4,747)	(10,672)	(13,605)	(34,073)
RECONCILIATION OF FUNDS						
Total funds brought forward		<u>213,404</u>	<u>21,253</u>	<u>33,100</u>	<u>267,757</u>	<u>301,830</u>
TOTAL FUNDS CARRIED FORWARD	13	<u>215,218</u>	<u>16,506</u>	<u>22,428</u>	<u>254,152</u>	<u>267,757</u>

THE SALTIRE SOCIETY

BALANCE SHEET
At 31 March 2019

	Note	Unrestricted General Fund £	Unrestricted Branch Funds £	Restricted Funds £	2019 Total Funds £	2018 Total Funds £
FIXED ASSETS						
Tangible assets	9	58,148	-	-	58,148	59,294
Investments	10	175,631	-	-	175,631	171,246
		<u>233,779</u>	<u>-</u>	<u>-</u>	<u>233,779</u>	<u>230,540</u>
CURRENT ASSETS						
Debtors	11	-	-	-	-	300
Cash at bank and in hand		5,697	16,506	22,428	44,631	55,771
		5,697	16,506	22,428	44,631	56,071
LIABILITIES						
Creditors: amounts falling due within one year	12	(24,258)	-	-	(24,258)	(18,854)
NET CURRENT ASSETS/(LIABILITIES)		<u>(18,561)</u>	<u>16,506</u>	<u>22,428</u>	<u>20,373</u>	<u>37,217</u>
NET ASSETS		<u>215,218</u>	<u>16,506</u>	<u>22,428</u>	<u>254,152</u>	<u>267,757</u>
FUNDS						
Unrestricted funds	13				231,724	234,657
Restricted funds	13				22,428	33,100
					<u>254,152</u>	<u>267,757</u>

The financial statements were approved by the Trustees on 30/9/19 and were signed on their behalf by:

Bryan Rankin
Trustee

THE SALTIRE SOCIETY
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 March 2019

1. ACCOUNTING POLICIES

Basis of preparation and assessment of going concern

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these financial statements. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Report Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102) as read with the update bulletin entitled 'Charities SORP FRS102 Update Bulletin' published on 2 February 2016 and the Charities and Trustee Investment (Scotland) Act 2005.

The Saltire Society meets the definition of a public benefit entity under FRS102.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably and the charity has control over the item. Fair value is determined on the basis of the value of the gift to the charity. For example the amount the charity would be willing to pay in the open market for such facilities and services. A corresponding amount is recognised in expenditure.

Income from government and other grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

Investment income is earned through holding assets for investment purposes and is included when the amount can be measured reliably. Interest income is recognised using the effective interest method and dividend income is recognised as the charity's right to receive payment is established.

Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably.

THE SALTIRE SOCIETY
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 March 2019

1. ACCOUNTING POLICIES (CONTINUED)

Expenditure recognition (continued)

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

Grants payable to third parties are within the charitable objectives. Where unconditional grants are offered, this is accrued as soon as the recipient is notified of the grant, as this gives rise to a reasonable expectation that the recipient will receive the grants. Where grants are conditional relating to performance then the grant is only accrued when any unfulfilled conditions are outside of the control of the charity.

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs, and administrative payroll costs. They are incurred directly in support of expenditure on the objects of the charity and include project management carried out at Headquarters. Where support costs cannot be directly attributed to particular headings they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixture and Equipment - 25%

Trustees believe that the heritable property will not decline below its current book value and therefore depreciation is not being charged on the building. A heating system has been included in the heritable costs and this is being depreciated at 20% on cost.

Fixed asset investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

The main form of financial risk faced by the charity is that of volatility in equity markets and investment markets due to wider economic conditions, the attitude of investors to investment risk, and changes in sentiment concerning equities and within particular sectors or sub sectors.

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

THE SALTIRE SOCIETY
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 March 2019

1. ACCOUNTING POLICIES (CONTINUED)

Cash at Bank

Cash at bank and in hand on the balance sheet comprise cash at banks and on hand and short-term deposits with a maturity of three months or less, which are subject to an insignificant risk of changes in value.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discounts offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Creditors

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Taxation

The charity is exempt from tax on its charitable activities.

Operating Leases

An operating lease is a lease other than a finance lease. Operating lease payments are recognised as an operating expense in the statement of financial activity on a straight-line basis over the lease term.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for the particular restricted purpose within the object of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

2. DONATIONS	2019	2018
	£	£
Donations: The Saltire Society Trust	85,000	65,000
Other	13,012	7,286
Legacies	-	5,000
Grants	53,370	38,551
Subscriptions	10,311	9,433
	<u>161,693</u>	<u>125,270</u>
<i>Grants received are as follows:</i>		
Creative Scotland	31,870	17,051
Scottish Government	21,500	21,500
	<u>53,370</u>	<u>38,551</u>

Income from donations was £161,693 (2018: £125,270) of which £108,323 (2018: £86,719) related to unrestricted funds and £53,370 (2018: £38,551) related to restricted funds.

THE SALTIRE SOCIETY
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 March 2019

3. CHARITABLE ACTIVITIES	2019	2018
	£	£
Awards and events	6,835	7,885
Branch activities	9,702	14,419
Publication income	-	770
	<u>16,537</u>	<u>23,074</u>

Income from charitable activities was £16,537 (2018: £23,074) of which £10,212 (2018: £15,189) related to unrestricted funds and £6,325 (2018: £7,885) related to restricted funds.

4. INVESTMENT INCOME	2019	2018
	£	£
Dividends and interest	<u>5,951</u>	<u>6,535</u>

Income from investments was £5,951 (2018: £6,535) all of which in 2017/18 and 2018/19 related to unrestricted funds.

5. RAISING FUNDS	2019	2018
	£	£
Investment management costs	<u>1,463</u>	<u>1,782</u>

Expenditure on raising funds was £1,463 (2018: £1,782) all of which in 2017/18 and 2018/19 related to unrestricted funds.

6. CHARITABLE ACTIVITIES	2019	2018
	£	£
Awards and events	75,754	69,689
Projects	12,530	7,671
Publications	1,382	1,675
Branch activities	15,016	14,553
Support costs (note 7)	97,343	90,517
	<u>202,025</u>	<u>184,105</u>

Expenditure on charitable activities was £202,025 (2018: £184,105) of which £126,271 (2018: £123,340) related to unrestricted funds and £75,754 (2018: £60,765) to restricted funds.

Branch costs include branch expenses met from the general fund.

THE SALTIRE SOCIETY
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 March 2019

	2019	2018
	£	£
7. SUPPORT COSTS		
Staff costs	56,338	46,325
Premises and other office costs	35,062	36,392
Website and brand development	1,798	2,418
Depreciation	1,145	2,882
Governance costs – independent examiner’s fees	3,000	2,500
	<u>97,343</u>	<u>90,517</u>

Expenditure on support costs related to unrestricted funds in both the current and prior year.

	2019	2018
	£	£
8. STAFF COSTS		
Wages and salaries	58,239	48,706
National insurance	1,312	1,393
Pension costs	2,517	2,100
Staff Training and recruitment	270	126
	<u>62,338</u>	<u>52,325</u>
Allocated to Support Costs	56,338	46,325
Allocated to Awards Costs	6,000	6,000
	<u>62,338</u>	<u>52,325</u>

The average number of employees during the year was 2 (2018: 2).

No trustee received any remuneration or other benefits in the year (2018: nil). Trustees are reimbursed for reasonable expenses incurred in the performance of their duties, mainly relating to travel and subsistence. Total expenses of £315 (2018: £266) were paid to 3 (2018: 3) trustees.

The key management personnel comprise of the trustees and the programme director. The total amount of remuneration paid in the year to the Programme Director was £39,825 (2018: £35,114).

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NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 March 2019

	Heritable Property £	Fixtures and Equipment £	Total £
9. TANGIBLE FIXED ASSETS			
COST			
At 1 April 2018	62,526	39,796	102,322
Additions	-	-	-
At 31 March 2019	<u>62,526</u>	<u>39,796</u>	<u>102,322</u>
DEPRECIATION			
At 1 April 2018	4,126	38,902	43,028
Charge for the year	333	813	1,146
At 31 March 2019	<u>4,459</u>	<u>39,715</u>	<u>44,174</u>
NET BOOK VALUE			
At 31 March 2019	<u>58,067</u>	<u>81</u>	<u>58,148</u>
At 31 March 2018	<u>58,400</u>	<u>894</u>	<u>59,294</u>
		2019	2018
10. FIXED ASSET INVESTMENTS		£	£
At 1 April 2018		171,246	226,386
Additions		12,150	5,837
Disposals		(13,400)	(57,510)
Reduction in cash held		(67)	(402)
Net gains on revaluation		5,702	(3,065)
Fair value at 31 March 2019		<u>175,631</u>	<u>171,246</u>
Historical cost value at 31 March 2019		<u>144,652</u>	<u>146,124</u>
		2019	2018
11. DEBTORS		£	£
Other debtors		-	300
		<u>-</u>	<u>300</u>
		2019	2018
12. LIABILITIES: Creditors falling due within one year		£	£
Trade creditors		390	4,680
Social Security and other taxes		300	1,092
Other creditors		14,972	4,582
Accruals		8,596	8,500
		<u>24,258</u>	<u>18,854</u>

THE SALTIRE SOCIETY
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For the year ended 31 March 2019

13. MOVEMENT IN FUNDS for the year ended 31 March 2019

	At 1 April 2018 £	Income £	Expenditure £	Gains/ (losses) on investments £	Transfers £	At 31 March 2019 £
Unrestricted Funds						
General Fund	213,404	114,784	(113,285)	5,702	(5,387)	215,218
Branch Funds	21,253	9,702	(14,449)	-	-	16,506
	<u>234,657</u>	<u>124,486</u>	<u>(127,734)</u>	<u>5,702</u>	<u>(5,387)</u>	<u>231,724</u>
Restricted Funds						
Robert Hurd Memorial Fund	1,100	-	(9,500)	-	9,500	1,100
Housing awards	14,816	21,500	(22,360)	-	-	13,956
Civil engineering awards	8,602	-	(1,230)	-	-	7,372
Literary Awards	8,582	38,195	(42,664)	-	(4,113)	-
	<u>33,100</u>	<u>59,695</u>	<u>(75,754)</u>	<u>-</u>	<u>5,387</u>	<u>22,428</u>
Total Funds	<u>267,757</u>	<u>184,181</u>	<u>(203,488)</u>	<u>5,702</u>	<u>-</u>	<u>254,152</u>

The Branch Funds:

- Represents the funds held in the Branch Accounts which are maintained separately from the general fund. The use of these funds is controlled by each individual branch.

The Restricted Funds are:

- **The Housing awards fund** represents funds provided for the organisation and running of the Housing awards and their corresponding events.
- **Civil Engineering awards fund** represents funds provided for the organisation and running of the Civil Engineering awards and their corresponding events.
- **Literary awards fund** represents funds provided for the organisation and running of the Literary Awards and their corresponding events.
- **The Robert Hurd Memorial Fund** represents funds provided for the running of the Robert Hurd Bursaries and their corresponding events.

In 2017, a grant received for a Robert Hurd Bursary was included as income for the Literary Awards restricted fund and on paying out the bursary in the current year, a transfer was made from the Literary Awards fund to the Robert Hurd Memorial Fund. This led to an overspend in the Literary Awards fund which was balanced to zero with a transfer from the General fund.

THE SALTIRE SOCIETY
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For the year ended 31 March 2019

13. MOVEMENT IN FUNDS (continued)

The comparatives for 31 March 2018 are as follows

	At 1 April 2017 £	Income £	Expenditure £	Gains/ (losses) on investments £	Transfers £	At 31 March 2018 £
Unrestricted Funds						
General Fund	237,093	94,024	(113,484)	(3,065)	(1,164)	213,404
Branch Funds	18,472	14,419	(11,638)	-	-	21,253
	<u>255,565</u>	<u>108,443</u>	<u>(125,122)</u>	<u>(3,065)</u>	<u>(1,164)</u>	<u>234,657</u>
Restricted Funds						
Robert Hurd Memorial Fund	1,100	-	-	-	-	1,100
Housing awards	12,399	24,410	(21,993)	-	-	14,816
Civil engineering awards	7,510	1,950	(858)	-	-	8,602
Literary awards	21,074	14,191	(26,683)	-	-	8,582
Scotlit Fest	-	5,885	(7,049)	-	1,164	-
International travel award	4,182	-	(4,182)	-	-	-
	<u>46,265</u>	<u>46,436</u>	<u>(60,765)</u>	<u>-</u>	<u>1,164</u>	<u>33,100</u>
Total Funds	<u>301,830</u>	<u>154,879</u>	<u>(185,887)</u>	<u>(3,065)</u>	<u>-</u>	<u>267,757</u>

The Branch fund:

- Represents the funds held in the Branch Accounts which are maintained separately from the general fund. The use of these funds is controlled by each individual branch.

The restricted funds are:

- **The Robert Hurd Memorial Fund** represents funds provided for the running of the Robert Hurd Bursaries and their corresponding events. Following a decision taken in 2015, the assets of the fund were transferred to the Saltire Trust on 17 June 2016, less £1,100 retained to meet the 2017 bursaries.
- **The Housing awards fund** represents funds provided for the organisation and running of the Housing awards and their corresponding events.
- **Civil Engineering awards fund** - The Civil Engineering awards fund represents funds provided for the organisation and running of the Civil Engineering awards and their corresponding events.
- **Literary awards fund** - The Literary award fund represents funds provided for the organisation and running of the Literary Awards and their corresponding events.
- **International travel award fund** - The International award fund represents funds provided for the organisation and running of the International Travel Awards and their corresponding events.
- **Scotlit Fest fund** represents funds provided for the organisation and running of the virtual book festival and the corresponding events.

THE SALTIRE SOCIETY
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14. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted	Restricted	Total 2019
	£	£	£
Tangible fixed assets	58,148	-	58,148
Investments	175,631	-	175,631
Net current assets	<u>(2,055)</u>	<u>22,428</u>	<u>20,373</u>
 Net assets at 31 March 2019	 <u>231,724</u>	 <u>22,428</u>	 <u>254,152</u>
	 Unrestricted	 Restricted	 Total 2018
	 £	 £	 £
Tangible fixed assets	59,294	-	59,294
Investments	171,246	-	171,246
Net current assets	<u>4,117</u>	<u>33,100</u>	<u>37,217</u>
 Net assets at 31 March 2018	 <u>234,657</u>	 <u>33,100</u>	 <u>267,757</u>

15. OTHER FINANCIAL COMMITMENTS

The total minimum future commitment under non-cancellable operating leases is:

	2019	2018
	£	£
Due within one year	<u>-</u>	<u>1,707</u>

16. RELATED PARTY TRANSACTIONS

During the year the charity received donations of £85,000 (2018: £65,000) from the Saltire Society Trust. Magnus Linklater was a trustee of both charities in 2018.

